

Release Forms

Note: Either an oral or a written release is needed for use of documentation in a presentation. Choose one or the other.

1. Oral Release Form

Record this statement at the beginning of an audio or video recording of an interview in the presence of the interviewee. Circle the documentation method(s) used.

This is _____ (Name of Interviewer) of
_____ (Name of School)
in _____ (Town and State) on _____ (Date)

I am interviewing, photographing, audio-recording or video-recording
_____ (Name of Interviewee).

Do you understand that portions of this interview may be quoted or used in a publication or exhibition for educational purposes? (Interviewee responds.)

OR

2. Written Release Form

I, the interviewee, understand that this interview and any photographs, tape recording or video recording are part of scholarly research by students at the school named above. I give permission for the following (check all that apply):

- _____ May be used for educational purposes and research at the above school
- _____ May include my name
- _____ May be included in a school publication or exhibit
- _____ May be included in another educational, nonprofit publication or exhibit
- _____ May be used, but DO NOT include my name
- _____ May be deposited in a school, county or state archive
- _____ Other (explain)

Signature of Interviewee

Date

Signature of Parent or Guardian if Interviewee Is a Minor

Date